

Office of the Director of
Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram.
E-mail:cgacdhse@gmail.com
Ph: 0471-2323198
Dated: 28/01/2016

CG & AC 50584/2015

Circular

Sub:-Souhrida Club-Students training- Settlement of Accounts-2015-16-reg

Ref:-G.O.(Rt)2973/2013/Gl.Edn dated 18/07/2013

For conducting student's training programme of Souhrida Club, following amount were disbursed to Convenors as given below:

Sl.No	District	Educational District	Name of Convenor	Amount Sanctioned
1	TVM	Attingal	Shobha Rani S L GHSS Vettoor	65060
2	TVM	Thiruvananthapuram	Vinod Kumar V GHSS Neduveli	65060
3	TVM	Neyyattinkara	Thomas K Stephen GHSS Mylachal	79620
4	KLM	Kollam	Casmir Thomas VimalaHridayaGirls HSS Pattathanam	76500
5	KLM	Punalur	Mathew Prakash St.Goretti HSSPunalur	75460
6	KLM	Kottarakkara	Bindu J P GHSS Kottarakkara	77540
7	PTA	Thiruvalla	Ambili V P SVGV HSS Kidangannur	73380
8	PTA	Pathanamthitta	Sunilkumar G NSS BHSS Pandalam	108740
9	ALP	Kuttanad	Thomson Antony St.Mary's HSS Champakulam	52580
10	ALP	Mavelikkara	Nisha Ann Jacob Bishop Hodges HSS,Mavelikkara	81700

11	ALP	Cherthala	Shihabudeen R Vaduthala Jama-Ath HSS, Naduvathnagar, Cherthala	71300
12	ALP	Alappuzha	Mini Joseph LEO XIII HSS Alappuzha	60900
13	KTM	Kottayam	Jacob Abraham JM HSS Vakathanam	81700
14	KTM	Pala	Minidas CMS HSS Melukavu	71300
15	KTM	Kanjirappally	Ibrahimkutty P A GHSS Murikkumvayal	71300
16	KTM	Kaduthuruthy	FousiyaBeevi MGHSS Erattupettah	75460
17	IDK	Thodupuzha	Thomas T D GHSS Thodupuzha	81700
18	IDK	Kattappana	Justin L MES HSS Vandanmedu	85860
19	EKM	Muvattupuzha	Viju K S GMHSS Palakuzha	73380
20	EKM	Ernakulam	Dr.Bijoy C A St.Thomas HSS Malayattoor	71300
21	EKM	Aluva	Ameer Faizal K A GBHSS, Aluva	81700
22	EKM	Kothamangalam	Sanal Kumar V Jayakeralam HSS Pulluvazhy	75460
23	TSR	Chavakkad	Sajna Hussain AISS Padoor	66100
24	TSR	Irinjalakuda	Saritha T S MARM GHSS, Santhipuram	75460
25	TSR	Thrissur	M K Shiny Santha HSS, Avanur	60900
26	PKD	Mannarakkad	Sreekala C GHSS Vellinezhy	65060
27	PKD	Palakkad	Manikandan P.K GHSS Malampuzha	77540
28	PKD	Ottappalam	Govt.Janatha HSS Naduvattom	79620
29	MLP	Malappuram	Abraham P T GHSS Mankada	77540

30	MLP	Wandoor	Anilkumar V GHSS Moothedath	85860
31	MLP	Tirurangadi	Jamaludheen T EMEA HSS Kondotty	83780
32	MLP	Tirur	Abdul Gafoor GHSS Edappal	87940
33	KKD	Thamarasserry	KabeerParappoyil GHSS Karuvanpoyil	70260
34	KKD	Kozhikode	Biju C GMHSS Kozhikkode	73380
35	KKD	Vadakara	Beena P GGHSS Koyilandy	69220
36	WYD	Wayanad	Simil K B GHSS Thrissileri	75460
37	KNR	Thalasserry	Jyothis Paul GHSS Aralam	108740
38	KNR	Taliparamba	Bindu A GGHSS Madayi	108740
39	KNR	Kannur	Reeja R GHSS Azhikode	96260
40	KSGD	Kasargode	Biju M K GHSS Cherkala	87940
41	KSGD	Kanhangad	Govindan M GHSS Hosdurg	92100

Above Convenors are directed to submit the Report of the programme in the attached format and utilization certificate before **30/01/2016** to the following address.

State Co-ordinator
Career Guidance and Adolescent Counselling
Directorate of Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram
Format of Report & Utilization certificate is attached

Sd/-
K.V Mohankumar IAS
DIRECTOR

DEPARTMENT OF HIGHER SECONDARY EDUCATION

CAREER GUIDANCE & ADOLESCENT COUNSELLING CELL

SOUHRIDA CLUB

Students Training- Report 2015-16

1. District
2. Educational District
3. Venue of the programme
4. Date of the programme
5. Number of sanctioned Souhrida Units for the camp
6. Number of Souhrida Units attended the training programme
7. Number participants attended the training programme
8. Details of schools not attend the programme

[illegible]

9. Details of sessions of the training programme

Sl.No	Date & Time	Name of faculty and Designation	Subject

10. Details of teachers attended the programme (halted at the venue during the night)

Sl.No	Name	School

11. Details of the inaugural function

12. Expenditure Details

Sl.No	Particulars	Amount sanctioned	Amount Utilized
01	Hall Rent		
02	Food for participants		
03	Accommodation expenses		
04	Stationery		
05	Honorarium and TA for faculty		
06	Contingency		
07	Honorarium for 5 supporting staff		
	Total		

13. Amount drawn from the treasury and date:

14. Details of refund

Amount..... Chalan No and Date.....

15. Whether the accounts have been settled in the treasury. If so attach a copy of the settlement proceedings.

16. Mention the output(achievements) of the training programme. Your suggestion for improving the training programme.

Signature of Convenor

Counter Signature of the Principal

Place

Date

(Seal)

DEPARTMENT OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELLING CELL
Training for Student Convenors of Souhrida Club
2015-16

Name of School :
District :
Educational District :
School Code :
Amount Sanctioned :
Amount Drawn :
Date of Encashment :
Details of Refund :
Chalan No. and date :
Name of Treasury :

UTILISATION CERTIFICATE

Certified that an amount of Rs.....(Rupees
.....)
has been utilized for conducting Students Training Programme of Souhrida Clubs
during the financial year 2015-16

Signature of the Convenor

Signature of the Principal

(Seal)

Place :
Date