

**PROCEEDINGS OF THE DIRECTOR OF GENERAL EDUCATION(**  
**HIGHER SECONDARY WING) , HOUSING BOARD BUILDINGS,**  
**SANTHINAGAR, THIRUVANANTHAPURAM**

**(Present : Shri. JeevanBabu K, IAS)**

*Sub: Director of General Education(Higher Secondary Wing) - Single Window Admission 2021- Deputing of staff at the State Processing Centre-orders issued.*

**ORDER No. ICT Cell/1771/4/DGE-HSS/2021**

**Dated 18<sup>th</sup> August 2021**

Read : Prospectus approved vide GO(Rt) No.3667/2021/G. Edn. Dated 12/08/2021

**ORDER**

As per GO read above the government approved the Prospectus and Application for Single Window System of Admission for the academic year 2021-'22.

The State Processing Center where the allotment process is to be done has to be staffed with a team of Higher Secondary Teachers well versed with admission procedures for data processing pertaining to different districts. The following Higher Secondary Teachers are posted temporarily for the works in the State Processing Center till the closure of the allotment process on working arrangement. The allotment process activities may take two to three months usually. The State Processing Center will be fully functional from 25<sup>th</sup> August 2021.

<b>Higher Secondary Teachers posted in the State Processing Centre</b>			
<b><i>Sl No</i></b>	<b><i>Name</i></b>	<b><i>Designation</i></b>	<b><i>School Address</i></b>
1	Shri.Antony Das	HSST Philosophy	GV HSS, Murikkumvayal, Karinilam,Kottayam(5029)
2	Shri.Anilkumar G S	HSST Computer Science	St. Joseph's HSS, Thiruvananthapuram(1059)
3	Shri. Binu P	HSST Computer Science	St.Antony's HSS Valiyathura, Thiruvananthapuram(1056)
4	Smt. Rajani Gopal V	HSST (Jr)HG Zoology	G HSS , Marathancod, Thrissur(8161)
5	Shri. Saji. G	HSST Physics	Iqbal HSS, Peringammala, Thiruvananthapuram(1067)
6	Smt. Smitha V S	HSST(Jr)HG Botany	AV HSS, Kurichi, Kottayam(5063)
7	Shri.Suresh Babu G.	HSST Computer Science	St. Xavier's HSS,Peyad, Thiruvananthapuram(1087)

Hence, sanction is accorded to engage the above mentioned HSSTs in the State Processing Center as Processing Members. They are directed to report before Shri. M R Sreekumar ICT Co-ordinator ,State Processing Center , SCERT Guest House , Trivandrum on 25/08/2021 at 10 am. Shri. M R Sreekumar , Co-ordinator ,ICT Cell will do the overall administrative and Technical coordination of the works in the State Processing Centre.

The persons posted in the State Processing Centre are eligible for remuneration as fixed by the government for the purpose and TA / DA as per KSR.

The expenditure on this account will be met from the Head of Account 2202-02-001-94-34 Other Charges (NP).

  
Director of General Education

- 1 Persons concerned( Through DHSE/hsCAP Portal)
- 2 Principals concerned( Through DHSE /hsCAP Portal)
- 3 PA to Director
- 4 RDDs of Thiruvananthapuram,Chengannur,Kottayam,Ernakulam,  
Kozhikkode,Malappuram , Kannur( Through DHSE/hsCAP Portal)
- 5 District Treasury Officer, Thiruvananthapuram
- 6 CA to FO
- 7 CA to AO
- 8 Academic Special Cell
- 9 Administration Accounts
- 10 Finance C
- 11 Stockfile/ File copy