

Office of the Director of
Higher Secondary Education, Housing
Board Building,
Santhi Nagar, Thiruvananthapuram.
E-mail:cgacdhse@gmail.com
Ph.No. 0471-2323198
Dated: 21/ 12 /2022

CG & AC /5024/2022/DGE

CIRCULAR

Sub: Career Guidance-Special Training for Career Guides at ***Regional Institute of Education Mysore 2022-23***-Applications invited-reg

Ref: G.O.(Rt) 3362/2022/G.Edn dated 02/06/2022

With a view to update the Career Guides in modern trends and development in career guidance, department is organizing a four days residential workshop at India's premier institute in career guidance, ***Regional Institute of Education Mysore***.

Teachers who have been working as Career Guide for the last two years and are willing to associate with the activities of Career Guidance Programme in the district for a minimum period of three years can apply for selection to the Special Training Programme. Applicants should satisfy following criteria.

1. Applicant should be Career Guide for the last two years.
2. Applicant should have attended the Educational district level meeting- 2022 at their district. Copy of the duty certificate should be attached with the application form.
3. Career Guide should have completed all the school level programmes of 2022-23 in his/her school.
4. Students from the applicant's school should have attended the Preliminary Selection test of Path Finder conducted at their district.
5. Preference will be given to applicants who have attended Introductory Training Programme and Train the Trainers Programme.

Interested teachers should submit application for selection to the Special Training Programme in the prescribed format along with the following documents.

1. An undertaking by the teacher in the given format duly countersigned by the Principal.

2. Write up on “Scope of Career Guidance Programme in Higher Secondary Schools”-The write up should be neatly typed in A4 size paper (Not more than 2 pages).
3. Copy of the Duty Certificate of the Educational District level meeting attended.

The application with all the enclosures should be forwarded to the following address and scanned copy should be mailed to **riemysorecgacdhs@gmail.com** before **26/12/2022, 5.00pm**. Late and incomplete application will be rejected.

**The State Co-ordinator
Career Guidance and Adolescent Counselling Cell
Directorate of Higher Secondary Education
Housing Board Buildings
Santhi Nagar, Thiruvananthapuram-1**

Sd/-

DIRECTOR OF GENERAL EDUCATION

To,

1. Regional Deputy Directors
2. The Principals
3. Career Guides

**DIRECTORATE OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELLING CELL**

**Application for the Selection to the Special Training Programme-2022-23
at RIE, Mysore**

1.	Name (in Block Letters)	
2	Designation with Subject	
3	District in which working	
4.	Educational District	
5	School Postal Address with Pin code	
6	School Code	
7	Age and date of birth	
8	Mobile No.	
9	Completed years of service in Higher Secondary	
10	Educational Qualification	
11	Whether presently Career Guide of the school in which working	
12	Completed years of experience as Career Guide	
12	Whether Annual Report and Utilization Certificate of the fund allotted for the academic year 2021-22 has been submitted to DHSE	
13	Whether attended Educational District Level Meeting organized during the academic year 2022-23. If	

	so, give the name of venue and date of programme attended. Attach a copy of the duty certificate		
14	Whether attended Train The Trainers Programme organized by DHSE. If yes give the date of programme attended		
15	If you are a trainer of Career Guidance approved by DHSE, give the details of classes taken in other schools		
	Name of the school	Date of the Programme	Subject of the class taken
(Attach separate sheet if required)			
16	Details of documents attached		
a.	Undertaking duly countersigned by the Principal		
b.	Write up on Scope of Career Guidance Programme in Higher Secondary Schools		
c.	Duty certificate of Educational District meeting attended		

Signature of the Applicant

Place
Date

Countersignature of the Principal

Place
Date

Seal

Name
Signature

UNDERTAKING

I of
..... Higher Secondary School
..... hereby affirm that on completion of the
Special Training Programme at Regional Institute of Education, Mysore, I will associate with
the district level activities of Career Guidance and Adolescent Counselling Cell, DHSE for the
ensuing three years.

If any lapse occurs from my part in fulfilling the above obligation, I shall be liable to
refund the whole expenses incurred for my training.

Date

Signature

Place

Name

Countersignature of the Principal

Seal