

ഭരണഭാഷ-മാതൃഭാഷ

നം.ഫിൻ.സി 5/95240/2017/എച്ച്.എസ്.ഇ.

ഹയർ സെക്കന്ററി വിദ്യാഭ്യാസ  
ഡയറക്ടറുടെ കാര്യാലയം,  
ഹൗസിംഗ് ബോർഡ് ബിൽഡിംഗ്സ്,  
ശാന്തി നഗർ, തിരുവനന്തപുരം.  
തീയതി : 13/12/2017.

സർക്കുലർ

വിഷയം: ഹ.സെ.വി.വ. - മൗലാനാ ആസാദ് എഡ്യൂക്കേഷൻ ഫൗണ്ടേഷൻ  
- സ്വച്ഛ് വിദ്യാലയം - ടോയ്ലറ്റ് നിർമ്മാണം - അപേക്ഷകൾ ക്ഷണി  
ക്കുന്നത് സംബന്ധിച്ച്:-

സൂചന : 30.10.2017 തീയതിയിലെ 194/എം1/2017/പൊ.വി.വ. നമ്പർ സർക്കാർ  
കത്ത്.

കേന്ദ്ര ന്യൂനപക്ഷ ക്ഷേമ മന്ത്രാലയത്തിന് കീഴിലുള്ള മൗലാനാ ആസാദ്  
എഡ്യൂക്കേഷൻ ഫൗണ്ടേഷൻ നടപ്പിലാക്കുന്ന സ്വച്ഛ് വിദ്യാലയം പദ്ധതിയിൽ ഉൾപ്പെ  
ടുത്തി ടോയ്ലറ്റ് ബ്ലോക്കുകൾ നിർമ്മിക്കുന്നതിന് തെരഞ്ഞെടുക്കുന്നതിനായി  
സംസ്ഥാനത്തെ എൽ.ജി.ഒ.കളുടെ അധീനതയിലുള്ള ഹയർ സെക്കന്ററി സ്കൂൾ  
പ്രിൻസിപ്പൽമാരിൽ നിന്ന് അപേക്ഷകൾ ക്ഷണിക്കുന്നു. (യോഗ്യതാമാനദണ്ഡങ്ങൾ,  
അപേക്ഷാഫോം തുടങ്ങിയവ അനുബന്ധമായി ചേർക്കുന്നു.)

ടോയ്ലറ്റ് ബ്ലോക്കുകൾ ആവശ്യമുള്ള, അർഹതയുള്ള സ്കൂൾ പ്രിൻസി  
പ്പൽമാർ നിർദ്ദിഷ്ട മാതൃകയിലുള്ള അപേക്ഷയുടെ എല്ലാ ഭാഗങ്ങളും പൂരിപ്പിച്ച്  
ഡിസംബർ 20 ന് വൈകുന്നേരം 5 മണിക്ക് മുമ്പായി ഈ കാര്യാലയത്തിൽ ലഭിക്ക  
ത്തക്കവിധം അയയ്ക്കേണ്ടതാണ്. അപേക്ഷകൾ സമയബന്ധിതമായി സർക്കാരിന്  
സമർപ്പിക്കേണ്ടതിനാൽ സമയ പരിധികഴിഞ്ഞ് ലഭിക്കുന്ന അപേക്ഷകളും, അവ്യ  
ക്തവും അപൂർണ്ണവുമായ അപേക്ഷകളും പരിഗണിക്കുന്നതല്ല.

ഒപ്പ്/-  
സീനിയർ ഫിനാൻസ് ഓഫീസർ  
(ഡയറക്ടർക്കുവേണ്ടി)

ഉള്ളടക്കം : അപേക്ഷയും അനുബന്ധരേഖകളും.



मौलाना आज़ाद शिक्षा प्रतिष्ठान  
مولانا آزاد ايجوڪيشن فاؤنڊيشن  
MAULANA AZAD EDUCATION FOUNDATION  
(MINISTRY OF MINORITY AFFAIRS, GOVT. OF INDIA)

Date: 19.06.2017

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To,  
The Principal Secretary,  
Education Deptt., Govt. of Kerala,  
Secretariat, Thiruvananthapuram  
(Tamil Nadu)

**Sub: Inviting applications from Schools / Institutions / Madarsas for construction toilets under Swatchh Vidyalaya initiative of MAEF**

Sir,

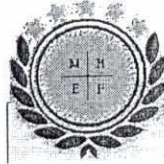
Maulana Azad Education Foundation (MAEF), an autonomous organization under the Ministry of Minority Affairs, Govt. of India, has decided to provide toilets in Schools / Institutions / Madarsas under Swatchh Vidyalaya initiative where such facilities are lacking. The toilet blocks would be constructed through an expert agency empanelled with MAEF. The same agency would also be given responsibility of maintaining the toilet blocks initially for a period of one year.

2. Therefore, you are requested to forward eligible applications of the Schools / Institutions / Madarsas from your State on the prescribed format where construction of toilet blocks separately for boys and girls are required so that the empanelled agencies with MAEF may be provided the list of such Schools / Institutions / Madarsas for construction of toilet blocks under Swatchh Vidyalaya initiative of MAEF. A copy of the eligibility conditions and application proforma for Schools / Institutions / Madarsas is enclosed herewith. These are also available on website of MAEF [www.maef.nic.in](http://www.maef.nic.in).

3. The applications of Schools / Institutions / Madarsas under this initiative on prescribed format duly recommended by the Principal Secretary (Minority Affairs) / CEO, State Madarsa Board / Minority Welfare Officer should reach the office of the Secretary, MAEF by speed post.

Yours faithfully

(D. Madhukar Naik)  
Secretary



**MAULANA AZAD EDUCATION FOUNDATION**  
(Ministry of Minority Affairs, Govt. of India)  
Maulana Azad Campus, Chelmsford Road, New Delhi – 110055

**Eligibility Conditions for applicant Schools / Institutions / Madarsas for construction of Toilet Blocks separately for Boys & Girls under Swachh Vidyalaya initiative:**

**Introduction**

Maulana Azad Education Foundation (MAEF) is a registered society established to promote education amongst minorities. The MAEF is working under the aegis of Ministry of Minority Affairs, Govt. of India, and the Hon'ble Minister of Minority Affairs is ex-officio President of the MAEF. It is also funded by the Ministry of Minority Affairs, Govt. of India. The MAEF is already implementing various schemes for educational development of minorities viz., (i) Grants-in-aid to NGOs, (ii) Begum Hazrat Mahal Scholarships to meritorious girls, (iii) Gharib Nawaz Skill Development Training etc. In addition to its existing scheme of Grant-in-aid to NGOs for infrastructure development of educational institutions managed by them, the MAEF has decided to provide financial assistance for construction of toilet blocks separately for boys and girls in Schools / Institutions / Madarsas under Swachh Vidyalaya initiative in order to promote the Swachh Bharat Abhiyan of the Central Government.

**Objective of Swachh Vidyalaya initiative**

The main objective of **Swachh Vidyalaya initiative** is to provide good quality basic amenity of toilet blocks separately for boys and girls in all educational institutions for the convenience of students. The toilet blocks would be constructed by the expert agencies empanelled with the MAEF. After construction of toilet blocks, the said agency would also maintain the toilet blocks constructed by them initially for a period of one year in order to make the users learn proper upkeep for longer period. Schools / Institutions managed by NGOs and where more than 25% students are from minority communities and reputed Madarsas which are lacking toilet facilities are eligible to apply. Such Schools / Institutions / Madarsas may submit their applications on the prescribed format mentioning the requirement of toilet blocks duly forwarded by the State Government i.e.,



Principal Secretary (Minority Affairs) or CEO, State Madarsa Board or District Minority Welfare Officer of the concerned State Government to the office of Secretary, MAEF. While forwarding the applications to MAEF, the State Government should verify that the applications are fulfilling the eligibility criteria, applied on duly filled in prescribed format, signed by the head of institution and necessary enclosures are attached to the application. Ineligible and incomplete applications would be summarily rejected.

**Eligibility Criteria for applicant Schools / Institutions / Madarsas:**

The following Schools / Institutions / Madarsas would be eligible to apply for construction of Toilet Blocks under Swachh Vidyalaya initiative:

- (i) Schools / Institutions managed by NGOs and where more than 25% students are from minority communities and reputed Madarsas which are lacking toilet facilities are eligible to apply.
- (ii) The applicant Schools / Institutions / Madarsas must be having sufficient land in its name or in the name of its Managing Committee or on lease hold in its name for at least 30 years or in the name of its Managing Committee where the building of institution exists.
- (iii) The Schools / Institutions should be having (a) at least 200 students studying, (b) a properly constituted Managing Committee and (c) recognized by / affiliated to the concerned Board / University.
- (iv) The Madarsas should be having (a) a properly constituted Managing Body, (b) it should be reputed / recognized / affiliated and (c) at least 200 students studying there.
- (v) Applicants must indicate the requirement of toilet blocks separately for girls and boys as per numbers of number of boys/girls studying in their Schools / Institutions / Madarsas.
- (vi) The State Government will verify the details of eligibility condition of Schools / Institutions / Madarsas, availability of land for construction of toilet and requirement of toilet blocks etc before forwarding the application to MAEF.
- (vii) All applications and its enclosures should be properly signed by the Head of institution affixing the official seal thereon.



**MAULANA AZAD EDUCATION FOUNDATION**  
(Ministry of Minority Affairs, Govt. of India)  
Maulana Azad Campus, Chelmsford Road, New Delhi – 110055  
Phone: 011- 23583788 / 89, Fax: 011- 23561945

**Application Form under Swachh Vidyalaya initiative**

- 1) Name of School/Institution/ Madarsa:
- 2) Postal Address of School/Institution/ Madarsa:
- 3) Name & Designation of Head of  
School/Institution/ Madarsa:
- 4) Mobile Phone No.
- 5) Managing Committee of  
School/Institution/ Madarsa:  
(Attach separate list as per Annexure – I)
- 6) Date of establishment:
- 7) Brief background of the  
School / Institution / Madarsa:  
(Not more than one page, use separate  
sheet as Annexure - II)
- 8) Class-wise Students' Details:  
(Attach separate list as per Annexure – III)
- 9) Details of infrastructure available:  
(As per Annexure – IV)



10) Whether land is available in the name  
of Schools / Institutions / Madarsas or on lease:

11) Requirement of Toilet Blocks (in number  
for Boys and Girls separately):

12) Whether the School/Institution/ Madarsa  
has received any Foreign Contribution  
(If yes, give complete details in a separate sheet  
mentioning the FCRA number, source, amount  
received during the last three years)

13) Whether any fund received by the  
School/Institution/ Madarsa previously  
from MAEF or any other Government Agency  
(If yes, the purpose of grant received and  
Whether UC submitted or not)

(Signature of Head of Schools /  
Institutions / Madarsas with office seal)

Recommendation by the State Government i.e., Principal Secretary  
(Minority Affairs) / CEO, State Madarsa Board / Minority Welfare Officer:

The undersigned has verified the details of School / Institution / Madarsa as  
mentioned in the application form at Sl. No. 1 to 11 above and found  
correct.

Therefore the application of \_\_\_\_\_  
is hereby recommended for construction of \_\_\_\_\_ Toilet Blocks for Boys  
and/ or \_\_\_\_\_ Toilet Blocks for Girls therein.

(Signature of recommending authority)

Name of Official:

Designation:

Official Seal & Phone No.

Date:

**Annexure – I**

**Managing Committee of School / Institution / Madarsa:**

**Name & Address of School / Institution / Madarsa:**

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Sl.No.	Name	Designation

(Signature & Seal of Head of  
School / Institution / Madarsa)



Brief background

Name & Address of School / Institution / Madarsa:

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(Signature & Seal of Head of  
School / Institution / Madarsa)

**Annexure – III**

**Class-wise Students' Details**

**Name & Address of School / Institution / Madarsa:**

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Class	Boys	Girls	Total	Academic Year

(Signature & Seal of Head of  
School / Institution / Madarsa)

**Annexure – IV**

**Details of existing infrastructure**

**Name & Address of School / Institution / Madarsa:**

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**(Signature & Seal of Head of  
School / Institution / Madarsa)**