

**PROCEEDINGS OF THE DIRECTOR OF HIGHER SECONDARY EDUCATION,
HOUSING BOARD BUILDINGS, SANTHI NAGAR, THIRUVANANTHAPURAM**

Sub: CG&AC-HSE—CG&AC Career ExpoDISHA-2018-19. Deputing Duties to Committee Member
- revised orders issued-reg

CG & AC/2107/2018/DHSE

Dated: 03/12/2018

ORDER

The higher studies Expo'DISHA' is scheduled to conduct at SDV Boys HSS Alappuzha from 6th to 9th of December 2018, by the Career Guidance and Adolescent Counselling Cell of the Directorate of Higher Secondary Education, to be run alongside State Youth Festival, with an anticipated participation of 50 major National Level Institutes. The Expo gives an orientation to students about the wide scope of the courses offered by the premier institutions and their career prospects.

For the smooth and successful conduct of the Expo DISHA-2018, committees are constituted and duties are assigned as follows.

General committee

| | |
|------------------|---|
| Chairman | - Sri. P.K. Sudheerbabu IAS, Director HSE |
| Vice chairman | - 1. Dr. Prakashn P.P., Joint Director (Academic) -2. Dr. S S Vivekananthan. Joint Director (Exam) |
| General Convener | - Dr. Azeem C.M – State Co-ordinator, CG&AC |
| Joint Convener | - Sri. Vishwanathan– Dist. Co-ordinator Alappuzha |

Programme committee

| | |
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| Chairman | - Smt. Jessi - RDD Chengannur |
| Convener | - Sri. Salam A –CG&AC Alappuzha Dist. Co-ordinator |

1. Stage and Seminar

CONVENER - SRI SUNIL KUMAR- CG&AC PATHANAMTHITTA EDUCATIONAL DISTRICT CONVENER
JOINT CONVENER - SMT. NISHA ANN JACOB EDN. DIST. CONVENOR. MAVELIKKARA

MEMBERS

| | |
|----------|--------------------|
| BABU VJ | GHSS KALLINGAPADAM |
| BIJISH M | GHSS KODUMUNDA |

AROOJA M V
SHEENA NAIR
SURYA TEJUS
JUSTIN JOHNY
MOHAN GEORGE
RAJALEKSHMI
SATHEESH KUMAR

GHSS POOVACHAL
SIR SYED HSS THALIPARAMBA
SREE KRISHNA HSS GURUVAYOOR
ST THOMAS HSS
BEMP HSS THALASSERY
GG HSS CHERTHALA
GHSS PERUVALLUR MALAPPURAM

DUTIES

1. SCHEDULE PREPARATION FOR STAGE EVENTS.
2. FACULTY SELECTION FOR STAGE PROGRAMMES, THAT INCLUDE TOPIC SELECTION, TIME MANAGEMENT, QUESTION AND ANSWER SECTION, REFRESHMENT OF FACULTIES, SEAT MANAGEMENT ETC.
3. SCHEDULE TIME ALLOTMENT FOR PRESENTATION BY EACH STALLS.
4. SCHEDULE OF INAUGURATION AND CLOSING CEREMONY.
5. CERTIFICATE FOR PARTICIPATES.

II. STALL MANAGEMENT

CONVENOR – SHIHABUDHEEN R EDUCATIONAL DISTRICT CONVENOR CHERTHALA
JOINT CONVENOR – AMEER FAIZAL -EDUCATIONAL DISTRICT CONVENOR, ALUVA

MEMBERS

1. ABDUL GAFOOR GHSS EDAPPAL
2. BINOJ MU VNMM GHSS MACHAD
3. RANI MS NRPM HSS
4. SUJA MS PKK SM HSS
5. SHEEJA K KURIEN RVSM HSS PRAYAR
6. RUBEENA P IBRAHIM MSM HSS KAYAMKULAM
9. ANANTHI M GOVT HSS PEREMPALAM
10. RAJESH G ARUVIKAD HSS
11. RESMI VIPIN GHSS THIRUVANDOOOR
12. JAYAKUMAR S GOVT BHSS KARUNAGAPPALLY
13. SUNIL KUMAR S GOVT GHSS SOORANAD
14. JOHNSON S GHSS AYYANKOIKAL
15. DEEPA SOMAN MAYYANAD HSS
16. MERTLE MORTIS GHSS KULASEKHARAPURAM

| | | |
|----|------------------|------------------------------|
| 17 | MANJU PR | NSS HSS PANAVALLY |
| 18 | MARIAMMA OMMEN | MTM HSS VENMONY |
| 19 | SEEMA SANKAR | DB HSS CHERIYANADU |
| 20 | RENJIMA | GOVT HSS CHERTHALA |
| 21 | SUSHAMA | SNMB GOVT HSS CHERTHALA |
| 22 | JOHN J LINTON | GOVT HSS KIDANGARA |
| 23 | DR. JAYASREE B | GHSS KALLADA |
| 25 | ADUL SHUKKOOR | G HSS PERUVALLUR |
| 26 | SHAJI K P | MI HSS for GIRLS PUDUPONNANI |
| 27 | RADHAKRISHANAN B | GG HSS HARIPPAD |
| 28 | VINOD M S | GHSS VEEYAPPURAM |

DUTIES

1. INFRASTRUCTURE OF STALLS
2. CROWD MANAGEMENT
3. DISCIPLINE
4. TIME MANAGEMENT OF SCHOOLS VISITING
5. DISTRIBUTION OF STALLS ETC.

III. CG & AC STALL

CONVENOR – REEJA R. -EDUCATIONAL DISTRICT CONVENOR, KANNUR

JOINT CONVENOR – SREEKALA P G –CG & AC DISTRICT JOINT CO-ORDINATOR THIRUVANANTHAPURAM

MEMBERS

Dr. C A BIJOY
VINOD V,
RAJESH BABU,
TOMY,
SUJA T V,
RAJESWARY,
PUSHPALATHA,
RESHMI,
JIJUMON,
SANI HAMEED,-

-St. THOMAS HSS MALYATTOOR
- GHSS ELAMKUNNAPPUZHA
- GHSS ARYANAD
- ST. FRANCIS ASSISSI HSS, ARTHUNKAL
- GHSS MARANCHERRY
- GHSS AYYANTHOLE
- HSS CHATTANCHAL
- GHSS THIRUVANVANDOOOR
- GHSS THIRUVANVANDOOOR
- KKP HSS AMBALAPPUZHA

DUTIES

1. DESCRIPTION ABOUT THE HISTORY OF HIGHER SECONDARY DEPARTMENT
2. DESCRIPTION ABOUT CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL.
3. ACTIVITIES OF CAREER GUIDANCE AND ADOLESCENT COUNSELING CELL THROUGH THE YEARS
4. SPACE FOR PERSONAL COUNSELING.
5. STALLS MAY INCLUDE- DISPLAY BOARDS, POWER POINT PRESENTATION, POSTERS, BANNERS ETC.

IV. PUBLIC RELATIONS-MEDIA AND DOCUMENTATION

CONVENOR – SANU K. SUGATHAN-EDUCATIONAL DISTRICT CONVENOR OTTAPPALAM

JOINT CONVENOR –LATHEEF C M –AR HSS PAVITTAPURAM

MEMBERS

Dr. SANAL KUMAR

JAYAKERALAM HSS PULLUVAZHI

JOSE KURIYAN

HF HSS KATTOOR

JAYASREE

SN HSS THRIKKANARVATTOM

DANIEL GEORGE

ST JOHNS HSS MATTOM

JUSTIN

LEOXIII HSS ALAPPUZHA

RADHAMAN

HSS THIRUVAMBADI

SAINY HAMEED

KKP M HSS AMBALAPUZHA

JULI ANN

ST JOSEPH HSS

SANGEETHA V

GHSS ARYAD

SMIJA MR

MODEL RESIDENTIAL HSS ALAPPUZHA

ANNAMMA THOMAS

GOVT HSS MANATHALA CHAVAKKAD

DUTIES

1. SCHEDULE VERIFICATION
2. PRESS MEETING
3. NEWS WRITING
4. PHOTOGRAPHY
5. MEDIA MANAGEMENT
6. FEEDBACK COLLECTION OF PARTICIPANTS AND INSTITUTIONS
7. DOCUMENTS OF THE PROGRAMME

V. RECEPTION AND INVITATION

CONVENOR

JOBY PC DIST. CO – ORDINATOR KOTTAYAM

JOINT CONVENOR

MINI JOSEPH EDN DIST. CONVENOR ALAPPUZHA

MEMBERS

| | | |
|----|---------------------|--------------------------|
| 1. | DR. JACOB ABRAHAM | JNM HSS VAKATHANAM |
| 2 | VARADHA KUMARI | DB HSS TAKAZHI |
| 3 | SADIK ALI | JNR HSS EDAVANNA |
| 4 | PRATHAPACHANDRAN | TD HSS THURAVUR |
| 5 | SATHEESH KUMAR | GHSS PERUVALLUR |
| 6 | SATHEESH D KARIVELI | GHSS KIDANGARA |
| 7 | SHIBU JOSEPH | SB HSS CHANGANASSERI |
| 8 | VINEETHA Y | ST JOSEPH HSS ALAPUZHA |
| 9 | PREMA V KRISHANAN | SNDP HSS KUTTAMANGALAM |
| 10 | PRAMEELA KUMARI S | NSS HSS KAVALAM |
| 11 | LEKHA N | DB HSS THAKAZHI |
| 12 | C GOPA KUMAR | GV HSS ARYAD |
| 13 | AJI S NAIR | LEO XIII ALAPPUZHA |
| 14 | ASIFA KHADER | GHSS HARIPPAD |
| 15 | JULIE ANN JAMORIUS | ST JOSEPH GHSS ALAPPUZHA |
| 16 | L MINI | TD HSS ALAPPUZHA |
| 17 | SANGEETHA | GHSS ARYAD |
| 18 | SUNDARESH NAIK | TD HSS ALAPPUZHA |
| 19 | KALPANA PANIKER | SDV BHSS ALAPPUZHA |
| 20 | SATHIYAN M | HSS MANGALAM |
| 22 | SR. SHERLY | G F HSS CHERUVATHUR |
| 23 | RIGI PAULOSE | GHSS MANEED |

DUTIES

1. PROGRAMME NOTICE
2. RECEIVING THE REPRESENTATIVES FROM VARIOUS INSTITUTIONS
3. REFRESHMENT AND ACCOMMODATION OF GUESTS
4. TRANSPORT

5. OTHER MATTERS OF GUESTS UP TO THEIR DEPARTURE

VI. K-DAT & CAREER COUNSELLING

CONVENER - KABEER PARAPPOYIL EDUCATIONAL DISTRICT CONVENER THAMARASSERRY
JOINT CONVENOR - JYOTHIS PAUL EDUCATIONAL DISTRICT CONVENER THALASERRY

MEMBERS

| | |
|-----------------------|-------------------------------|
| MANOJ JOHN | SARVAJANA HSS SULTHAN BETHERY |
| JAMES SEBASTIAN | JAMA ATH HSS THANDEKKADU |
| ASHID PUZHAKKAL | GG HSS MADAI |
| IBRAHIM MENATHIL | G HSS OTHUKUNGAL |
| VARGHESE | HOLY FAMILY HSS CHERTHAL |
| ARATHY CHANDRAN | SDVB HSS ALAPPUZHA |
| NARAYANAN NAMBOOTHIRI | NSS HSS NEDUMUDI |
| MATHEW PRAKASH | ST GORETTI HSS KOLLAM |
| CASHMIR THOMAS | KRISTHURAJ HSS KOLLAM |
| SUBAIR M M | MM HSS THALASERRY |
| SAIDHALAVI ARIMBRA | KKM HSS VALAKKULAM |
| LOOKMAN K | KKHM HSS ALATHIYUR |

Sri. Salam A. Programme committee Convenor is here by entrusted to for carrying out official communications. on behalf of Director HSE, with prior permission.

Principals of the above schools are **STRICTLY** directed to relieve the teachers (Committee members) for attending the programme on 5th of December 2018.

***Sd/-
Director***

To,

1. The Finance Officer, DHSE
2. The Treasury Officer
3. The Supdt. Finance Section (For allotment of fund)
4. The Cash Section
5. Persons concerned