

Office of the Director of
Higher Secondary Education,
Housing Board Building,
Santhi Nagar, Thiruvananthapuram.
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Ph: 0471-2323198
Dated: 03.04.2019

CG & AC-2/ 2125/18/HSE

Circular

Sub:-Souhrida Club-Students Conveners training- Settlement of Accounts-2018-19-reg

Ref:-G.O.(Rt) 2200/2018/Gl.Edn.dated:13/06/2018

For the implementation of the **Souhrida Club Students Conveners Training 2018-2019** funds were disbursed as noted below. The concerned Educational District Conveners should submit the annual report & Utilization certificate in the format appended herewith before **22/04/2019** to the **State Co-ordinator, Career Guidance and Adolescent Counselling cell, Directorate of Higher Secondary Education, Housing Board Building, Santhi Nagar, Thiruvananthapuram-695 001.**

Sl.No	District	Educational District	Name of Convenor
1.	TVM	Attingal	Shobha Rani S L GHSS Chala
2.	TVM	Thiruvananthapuram Camp 1	Vinod Kumar V GHSS Neduveli
3.	TVM	Thiruvananthapuram Camp 2	Anilkumar G PKS HSS Kanjiramkulam
4.	TVM	Neyyattinkara	Thomas K Stephen GHSS Mylachal
5.	KLM	Kollam Camp 1&2	Casmir Thomas Krist Raj HSS Kollam
6.	KLM	Punalur	Mathew Prakash St. Goretti HSS Punalur
7.	KLM	Kottarakkara	Bindu J P GHSS Kottarakkara
8.	PTA	Pathanamthitta Camp 1,2& Thiruvalla	Sunilkumar G NSS BHSS Pandalam
9.	ALP	Kuttanad	Varada Kumari M N, DB HSS Thakazy
10.	ALP	Mavelikkara	Nisha Ann Jacob Bishop Hodges HSS,Mavelikkara

11.	ALP	Alappuzha	Mini Joseph Leo XIII HSS Alappuzha
12.	ALP	Cherthala	Shihabudeen R Vaduthala Jama Ath HSS Nadavath Nagar
13.	KTM	Kottayam	Jacob Abraham JM HSS Vakathanam
14.	KTM	Pala	Mini Das CMS HSS Melukavu
15.	KTM	Kanjirappally	Ibrahimkutty P A GHSS Murikkumvayal
16.	KTM	Kaduthuruthy	Thomson Antony St. Peter's HSS Kurampanadan
17.	IDK	Thodupuzha	Thomas T D GHSS Pathinaramkandam
18.	IDK	Kattappana	K J Joseph Koyickal SGHSS Kattapana
19.	EKM	Muvattupuzha	Rigi Paulose GHSS, Maneed
20.	EKM	Ernakulam	Dr. Jayasree G, SNHSS Thrikkannaravttom
21.	EKM	Kothamangalam	Sanal Kumar V Jayakeralam HSS Pulluvazhy
22.	TSR	Thrissur ,Chavakkad Camp1&2	Bharatharajan K S, GHSS Pookunnam
23.	TSR	Irinjalakuda Camp1 & 2	Saritha T S MARM GHSS, Santhipuram
24.	PKD	Mannarakkad	Sreekala C GHSS Vellinezhy
25.	PKD	Palakkad Camp 1 & 2	Manikandan P.K GHSS Biq Bazzar
26.	PKD	Ottappalam	Sanu K Suguthan TRK HSS Vaniamkulam
27.	MLP MLP	Malappuram Camp 1	Abraham P T GHSS Mankada
28.	MLP	Malappuram Camp 2	Abdulssalam Salmani PPMHSS Kottukkara
29.	MLP	Wandoor	Anilkumar V GHSS Moothedath
30.	MLP	Tirurangadi Camp1&2	Jamaludheen EMEA HSS Kondotty
31.	MLP	Tirur	Abdul Gafoor GHSS Edappal

32.	KKD	Thamarasserry Camp 1&2	KabeerParappoyil GHSS Karuvanpoyil
33.	KKD	Kozhikode Camp 1&2	Madavanand K SRKM HSS Meenchantha
34.	KKD	Vadakara Camp 1 &2	Beena P GHSS Azhchavattom
35.	KNR	Thalasserry Camp1&2	Jyothis Paul GHSS Chavassery
36.	KNR	Taliparamba Camp1&2	Bindu A GGHSS Madayi
37.	KNR	Kannur	Reeja R GHSS Azhikode
38.	KSGD	Kasargode	Pushpalatha Chattenchal HSS
39.	KSGD	Kanhangad	Govindan M GHSS Padla

Sd/-
State Co-ordinator

9. Details of sessions of the training programme

Sl.No	Date & Time	Name of faculty and Designation	Subject

10. Details of teachers attended the programme (halted at the venue during the night)

Sl.No	Name	School

11. Details of the inaugural function

12. Expenditure Details

Sl.No	Particulars	Amount sanctioned	Amount Utilized
01	Hall Rent		
02	Food for participants		
03	Accommodation expenses		
04	Stationery		
05	Honorarium and TA for faculty		
06	Contingency		
07	Honorarium for 5 supporting staff		
	Total		

13. Amount drawn from the treasury and date:

14. Details of refund

Amount..... Chalan No and Date.....

15. Whether the accounts have been settled in the treasury. If so attach a copy of the settlement proceedings.

16. Mention the output (achievements) of the training programme. Your suggestion for improving the training programme.

Signature of Convenor

Counter Signature of the Principal

Place
Date

(Seal)

DEPARTMENT OF HIGHER SECONDARY EDUCATION
CAREER GUIDANCE AND ADOLESCENT COUNSELLING CELL
Training for Student Convenors of Souhrida Club
2018-19

Name of School :
District :
Educational District :
School Code :
Amount Sanctioned :
Amount Drawn :
Date of Encashment :
Details of Refund :
Chalan No. and date
Name of Treasury :

UTILISATION CERTIFICATE

Certified that an amount of Rs.....(Rupees
.....)
has been utilized for conducting Students Convenors Training Programme of
Souhrida Clubs during the financial year 2018-19

Signature of the Convenor

Signature of the Principal

(Seal)

Place:
Date