

No. Ex. VIII /HSE/GM/M'2011

Directorate of Higher  
Secondary Education  
Housing Board Buildings  
Santhi Nagar,  
Thiruvananthapuram -1  
Date: 28/01/ 2011

## CIRCULAR

Sub:- Higher Secondary Exam- March 2011-Guidelines for submitting applications for Grace marks-regarding.

Ref:- Higher Secondary Exam Notification March 2011.  
No. Ex. II (1) 13918/HSE/2010 dated: 21/10/2010

As per reference cited all the Higher Secondary School principals are directed to **prepare the list of candidates eligible for awarding grace marks for the first and second year Higher Secondary Examination March 2011 in the format appended.** The list shall be sent along with duly attested copies of applications for grace marks with attested copies of relevant certificates and copies of admission tickets, to the Secretary, Board of Higher Secondary Examinations on or **before 28/02/2011.**

The applications for award of grace marks for Youth festival, Sastra Ganitha, Sastra Samuhya, Sastra Pravarthi Parijaya Mela / IT mela and Sasthra Congress shall be submitted to the Secretary, Board of Higher Secondary Examinations.

The application for award of grace marks for sports should be submitted in duplicate, one copy to the Secretary, Board of Higher Secondary Education and the other to the Director of Public Instruction (DPI).

The Grace marks for sports and games are awarded on the basis of the recommendation of the DPI, for NSS on the recommendation of the State Co-ordinator, NSS and that for NCC in the recommendation of NCC Directorate.

The application for sports, NSS, and NCC will be processed only after obtaining the recommendations from the concerned authorities. **The applications received after the prescribed date and the applications that are not included in the list will not be considered for awarding grace marks.**

**The principals are requested to issue notices to the students in time and take personal care to include all the eligible candidates in the list.** All the teachers in charge of the class and those in charge of various activities and clubs in the school are requested to take personal care to include the names of their eligible students in the list. **A copy of this list should be published on the notice board on 20/02/2011 and all the eligible candidate are directed to ensure that their names and included in this list.**

The list of eligible candidates and the applications for grace marks for the first and second year candidates shall be sent separately.

**SECRETARY**

Board of Higher Secondary Examinations

Consolidated List of candidates Eligible for Grace marks.

Dated: -----20

Name of School:

School code:

SL NO.	REGISTER NUMBER	NAME OF THE CANDIDATE	CATEGORY	EVENT	GRADE OBTAINED	ELIGIBLE GRACE MARKS / % OF GRACE MARKS	REMARKS

Category: Youth festival, Sports, NCC, NSS, Work Experience, Sasthra Mela, Science Congress etc.

Event Name: Bharathanatyam, Western music, Sports State list, Sports inter national, NSS Republic day camp etc.

Grade: I<sup>st</sup>, II<sup>nd</sup>, III<sup>rd</sup> positions in the case of sports, A, B or C certificate + Rank + Camp attended in the case of NCC, ABC grades in Youth Festival etc.

Place: Thiruvananthapuram

Date: 28/01/2011

**SECRETARY**

Board of Higher Secondary Examinations